

Research Journals and Publications Section, R&D Division

Capacity Building Programme
for the Year 2020-21



A- Background

The Higher Education Commission is making persistent efforts on different avenues to uplift the research culture in Pakistan for which various efforts have been made by the Commission in the shape of promulgation of a comprehensive set of policies and regulations governing research journals in terms of their accreditation, monitoring, funding and capacity building of their editorials.

In the first few months of this year, HEC worked with its local and international digital partners to arrange various editorial guidance meetings/webinars/studios. With the help of these activities, the editing of national research journals is expected to come at par with that of best international standards leading towards creation of impact.

In order to continue such endeavors, a comprehensive Capacity Building Program for the Editorials of National Research Journals/QECs/ORICs has been chalked out for the year 2020-21. Salient features of the Program are delineated below;

B- Objectives

Main Objectives of Capacity Building Program are delineated below;

- (i) To impart overall guidance about the publication process, editorial workflows, responsibilities of editorial offices, role of advisory boards and the process of selection of peer reviews using automated tools like Publons etc., and use of anti-plagiarism Software like Turnitin and iThenticate etc.
- (ii) To Guide the Editors on how to improve the performance of editorial offices/ editorial workflows in ensuring that only best quality research papers are published in their journals
- (iii) To Equip the Editors with latest tools and techniques used globally to improve the international visibility and transparency of published research.
- (iv) To give orientation on HEC journal recognition system and its parameters.
- (v) To give orientation regarding pre-requisites and procedures for getting the journals indexed with international indexing databases like Web of Science and Scopus, DOAJ etc.
- (vi) To discuss on how to avoid unethical practices/publishing misconducts in scholarly communication and how to curb predatory practices on the part of authors, publishers and editors.
- (vii) To guide them how to meet the requirements of International Anti-Predatory Agencies like "Committee on Publishing Ethics, COPE" and how to avoid enlistment in DOAJ removed list, Cabell's Predatory Reports and Bealls list etc.

C- Schedule of Training Sessions

S. No.	Title of the Training Session	Tentative Time (PST) and Date	Resource Person
1	<p><u>HEC Policy for Recognition of Journals</u></p> <p>Salient Features of Journals and Publications Policies and SOPs</p>	November 05, 2020 (14:00 to 16:00)	HEC Representative
2	<p><u>HJRS and its Parameters</u></p> <p>(i) Main parameters of HJRS (ii) Theme behind calculation of JPI (iii) Ranking of Journals in Different Categories, Disciplines and Subject Area</p>	November 12, 2020 (14:00 to 16:00)	Prof. Dr. Mudassar Farooq Dean, Air University, Islamabad
3	<p><u>Best Practices in Scholarly Publishing</u></p> <p>(i) Responsibilities of Editors (ii) Editor's Relations with Readers, Authors, Reviewers, Members of Editorial/Advisory Board and with Owners/Publishers: Best Practices (iii) Encouraging Ethical Research (iv) Protecting Individual Data (v) Dealing with Possible Misconduct (vi) Guidelines on Retractions and Plagiarism (vii) Encouraging Debates (viii) Ethics in Commercial Considerations</p>	November 19, 2020 (14:00 to 16:00)	Dr. Syed Nauman ul Haq Dean, Institute of Liberal Arts, UMT Lahore Chair of Scientific Review Panel of Arts and Humanities, HEC
4	<p><u>Peer Review Process</u></p> <p>(i) Peer Review and its importance in scholarly publishing (ii) Best Practices in Peer Review: Ensuring Transparency in Peer Review Process (iii) Online tools to expedite the Peer Review Process (iv) Malpractices in Peer Review and measures to avoid the same</p>	November 26, 2020 (14:00 to 16:00)	Dr. Sadia Nadeem, Dean, National University of Computer & Emerging Sciences (FAST)

5	<p><u>Open Journal System</u></p> <p>(i) Benefits of using OJS (ii) How the system works? Basic Requirements (iii) Editorial Workflow (iv) Peer Reviews through OJS (v) Brief Orientation of likewise systems used internationally (Specifically Scholar One)</p>	December 09, 2020 (10:00 to 12:00)	<p><u>Prof. Dr. Akhter Sherin</u> Institute of Medical Sciences Kohat, Khyber Medical University</p>
6	<p><u>COPE and its Membership</u></p> <p>(i) Criteria for Membership (ii) COPE Core Practices (iii) Benefits of COPE Membership</p>	December 10, 2020 (14:00 to 16:00)	<p><u>Dr. Amber Osman</u> Member of Committee on Publishing Ethics, COPE. Education Committee Member of Society for Scholarly Publishing- SSP, USA. Member of Creative Commons, CC, USA.</p>
7	<p><u>Open Access Models, Creative Commons License & Predatory Practices of Journals.</u></p> <p>(i) Directory of Open Access Journals (DOAJ) (ii) Open Access Publications and Open Data. (iii) CrossRef and DOI (iv) Open Source Publishing Ethics. (v) What is Predatory practice? (vi) Temptation behind such practices (vii) How to identify Predatory Practices/Journals: International Databases having Black/Removed/Fake Lists of Journals (viii) HEC's stance on Predatory Journals</p>	December 17, 2020 (14:00 to 16:00)	<p><u>Dr. Muhammad Imtiaz Subhani</u> Education Committee Member of Society for Scholarly Publishing- SSP, USA. Member of Creative Commons, CC, USA. Technical Committee Member of HEC Journal Recognition System, Govt. of Pakistan. DG ORIC & Graduate Studies, ILMA University, Pakistan.</p>
8	<p><u>Case Study</u></p> <p>Editors of one selected National Science Journal will present his/her success story by demonstrating how to succeed to get indexation with Scopus and/or Web of Science resulting in good category in HJRS.</p>	December 24, 2020 (14:00 to 16:00)	<p>Editor of "Pakistan Journal of Agricultural Sciences" (X Category Science Journal), Society for Agriculture University, University of Agriculture, Faisalabad</p>

9	<p><u>Case Study</u></p> <p>Editors of one selected National Social Science Journal will present his/her success story by demonstrating how to succeed to get indexation with Scopus and/or Web of Science resulting in good category in HJRS.</p>	December 31, 2020 (14:00 to 16:00)	Editor of “Pakistan Development Review” (X Category Social Sciences Journal)” PIDE Islamabad
10	<p><u>Innovative solutions for editorial workflows in current scholarly publishing.</u></p>	January 07, 2021 (14:00 to 16:00)	WoS Representative(s)
11	<p><u>Indexation of Journals with WoS</u></p> <p>(i) Pre-requisites and Process of Indexation</p> <p>(ii) Core Collection of Web of Science</p> <p>(iii) Subsidiary Databases included in MJL</p> <p>(iv) JCRs and Different Scientific Impact Measure shown therein</p>	January 14, 2021 (14:00 to 16:00)	WoS Representative(s)
12	<p><u>Indexation of Journals with Scopus</u></p> <p>(i) Pre-requisites and Process of Indexation</p> <p>(ii) Different Scientific Impact Measures given in SJR</p> <p>(iii) Innovative solutions beneficial for Scopus Indexing</p>	January 21, 2020 (14:00 to 16:00)	Scopus Representative(s)

D- Who may attend:

- Editors (including Sub-Editors, Editorial Assistants, Associate Editors or Managing Editors) of Eligible National Research Journals
- Directors of Office of the Research Innovation and Commercialization (ORIC) of DAIs/Universities of Pakistan or their team member(s).
- Directors of Quality Enhancement Cells (QEC) of DAIs/Universities of Pakistan or their team member(s)
- Academia/Researchers can also participate. ORICs/QECs may disseminate the information to

E- How to Participate:

- All the sessions will be held through digital means.
- Emails containing links to join the sessions will be sent to the target audience at least one week before the session.
- For wider dissemination, the program would be uploaded on website of HEC (www.hec.gov.pk/site/journals).

Note:

- Dates and time are tentative and may vary according to availability of resource persons.
- Each session will be followed by 30 minutes Question and Answers.



**HIGHER EDUCATION COMMISSION
PAKISTAN**